EMF/AFFIRM Dr. Tamara O’Neal Memorial Research Award in Firearm Injury Research

Mentorship Grant

Request for Proposal

Before submitting your application, please be sure that the following items have been addressed:

• Information page is included as the first page of the application packet and is fully completed (sample attached)

• Type size is 11 pt. font, single-spaced and margins are one-half (.05) inch

• Evidence of IRB approval, or at least evidence of submission to IRB, from each institution, is included in application packet (for multi-centered studies, approval from or evidence of submission to IRB/AUC for all sites is required)

• Clearly stated research hypothesis

• Statement of Conditions is signed by Principal Investigator and Institutional Official and is included in application packet (see below)

• Letter of support from Emergency Medicine Chair is included in application packet and confirms the commitment of the department (or institution) to support 20% of the awardee’s full-time effort during the grant period

• Letter of support from each co-investigator is included in application packet

• Other grant support for all investigators is included in application packet

• Submission via the on-line application system is required. Late applications will not be considered. Submit application at https://emfoundation.aibs-scores.org

Please read these instructions carefully. Applications that do not follow these instructions with regards to type size, length, format, and supporting documentation will be summarily rejected. No extension of the deadline will be granted.

Questions: Please contact Cynthia Singh, MS, EMF Deputy Executive Director at csingh@acep.org.
SUBMISSION INFORMATION

Application Deadline: March 31, 2021

Notification of Award: June 2021

Funding Period: July 2021 – June 2022

Funding Amount: $40,000

Eligibility: Applicants must **identify as female** and be a member of a group underrepresented in medicine (URM), defined as those racial and ethnic populations that are underrepresented in the medical profession relative to their numbers in the general population. **Defined as African American/Black, Alaskan/Hawaiian Native, Hispanic American, and Native American.**

Applicants must have an MPH, MD, DO, or PhD, with a faculty appointment in a department or division of emergency medicine.

Awards: Up to one award is available in this cycle

INTRODUCTION

Dr. Tamara O’Neal (1980-2018) was an Emergency Medicine physician dedicated to the mentorship and advancement of underrepresented communities. Dr. O’Neal was a leader within her community, working closely with her church as well as mentoring the future generation of physicians of color. In 2018, she was shot and killed by her ex-fiancé in the parking lot of Mercy Hospital in Chicago after leaving work. **The aim of this grant is to support underrepresented academic physicians and scientists who, like Dr. O’Neal, have chosen to dedicate their lives to supporting and enhancing urban underserved communities.** The recipient of this award will receive $40,000 in grant funding to support a specific research project addressing the population that Dr. O’Neal cared deeply about. The applicant’s department or institution will be required to support 20% of the awardee’s full-time effort.

The **American Foundation for Firearm Injury Reduction in Medicine (AFFIRM)** is a non-partisan, non-profit philanthropy whose purpose is to fill the governmental funding gap for firearm and interpersonal violence research by partnering with medical societies and private funders. The aim is to reduce the incidence of gun violence through a public health approach.

**Emergency Medicine Foundation (EMF)** is a nonprofit organization founded by the American College of Emergency Physicians that provides grants for research that develops careers for emergency medicine researchers, improves patient care, and provides the basis for effective health policy.
PURPOSE OF THE AWARD

The AFFIRM Tamara O’Neal Memorial Mentorship Grant is designed to facilitate the academic career of female academic emergency physicians and public health researchers of color, through 1) funding of research projects relevant to the core of the grant, 2) provision of departmental support for the awardee’s time (e.g., through reduction in clinical shifts or other obligations), and 3) the provision of mentorship through AFFIRM to facilitate academic growth and development for a woman of color with a career path in research directed towards addressing the disproportionate presence of firearm injury in urban underserved communities.

Recipients of the grant will propose a study related to identifying or mitigating root causes of firearm injury, secondary/tertiary outcomes of firearm injury (including recurrent injury and mental health consequences), or promising prevention strategies. We welcome applications that address any level of the social-ecological model of firearm injury (e.g., individual, peer, family, neighborhood, society), recognizing the impact of structural factors on incidence and prevalence of firearm injury in minority communities. Any type of firearm injury (community, domestic violence, suicide, unintentional, mass shootings) is eligible. We particularly welcome research studies that take a resilience/well-being approach rather than a harm/risk approach.

Recipients of the grant will receive mentorship directly from AFFIRM. This mentor will be a research scientist or physician scientist within the AFFIRM network who will aid in project and career advancement by providing insight, experience, resources, and recommendations. Applicants may also include their own mentor within the proposal.

APPLICANT ELIGIBILITY

- Applicants must identify as female and be a member of a group underrepresented in medicine (URM), defined as those racial and ethnic populations that are underrepresented in the medical profession relative to their numbers in the general population. Defined as African American/Black, Alaskan/Hawaiian Native, Hispanic American, and Native American.
- Applicants must have an MPH, MD, DO, or PhD, with a faculty appointment in a department or division of emergency medicine.
- It is strongly preferred that applicants have previous research experience. Given the nature of this grant, a subject area mentor is also required. There are no race, ethnicity, or gender requirements for the mentor (and other co-investigators).
- A research project must be identified and described using standard formatting (e.g., Aims, Significance, Innovation, Approach, Analytic Plan). Valid outcome measures and an achievable timeline must be included.
- A personal statement that demonstrates a commitment to enacting change through research amongst urban, underserved communities must be included. The career plan should describe a systematic plan that shows progression from research interests, prior
research and training experiences, experiences that will be gained from receiving this grant, and future career plans related to research on prevention of firearm injury and its consequences among underserved patient populations.

- A completed application form, CV, personal statement, letter of recommendation, and letter of support from the department chair must be received in order for the application to be complete.

The applicant assumes responsibility for conducting the research project. The applicant must demonstrate that access to a suitable caseload, patient population, or other relevant data source will be available for study during the funding period. If a basic science or nonclinical project is proposed, the applicant must show that adequate and appropriately equipped laboratory space will be available during the funding period. Research involving animals or human subjects must be approved by the institutional review board (IRB), or its equivalent, and a copy of the approval or pending approval sent with this application. IRB approval must be documented prior to dispensation of funds.

**PROJECT EXAMPLES AND RECOMMENDED TOPIC AREAS**

We strongly recommend that projects coincide with the ACEP Technical Advisory Group’s published firearm injury prevention research agenda (https://www.annemergmed.com/article/S0196-0644(16)30932-5/abstract). We encourage applicants to use rigorous methods that will provide pilot data on innovative new strategies for firearm injury prevention. We also encourage inclusion of diverse perspectives, such as those of public health professionals, firearm owners, or community members. Applicants are encouraged to include a plan for the recruitment and inclusion of participants from underserved racial, ethnic, socioeconomic, and cultural backgrounds.

Examples of appropriate research projects may include, but are not limited to, the following:

- Development of novel prediction instruments for assessment of emergency department risk of firearm injury, particularly firearm-related intimate partner violence in people of color.
- Assessment of acceptability, feasibility, and efficacy of interventions for people of color who are victims or perpetrators of intimate partner violence.
- Qualitative, research-generating hypotheses about prevention of secondary consequences of firearm injury among family and community members.
- Research addressing the personal drivers, structural causes, and social causes of firearm violence in urban underserved neighborhoods.
- Research on the mental health effects of gun violence amongst victims of color.
- Preliminary development and evaluation of ED clinician, residency, or medical school firearm injury prevention training materials, to improve assessment and intervention for at-risk patients.
• Novel ED or hospital-based interventions to reduce firearm injury.
• Community based research projects demonstrating hypothesis generation or scalable intervention to reduce firearm violence.
• Collaboration with local police departments, medical examiners, or community groups to develop novel epidemiologic or intervention modalities.
• Investigations of the impact of structural racism on firearm injury risk or outcomes.
• Research examining barriers to changing the structural causes of disproportionate rates of firearm injury in minority neighborhoods.
• Development or evaluation of interventions to decrease firearm injury recidivism in communities of color.

We strongly discourage purely observational studies that do not make significant contributions to the knowledge base; for instance, neither a local replication of national data nor an ecological pre-post study would be likely to be funded, unless the methods and proposed findings were tremendously rigorous and innovative. We also discourage blatantly political studies, such as evaluations of advocacy methods.

AWARD ADMINISTRATION, APPLICATION, AND SELECTION PROCESS

Each application will be reviewed by members of the EMF and AFFIRM Research Committees/Council. The applications will be judged primarily by their likelihood of making a substantive contribution to the field, with a preference for the projects with the greatest potential to advance the field of firearm injury prevention in communities of color as judged by:

a) population is reflective of that of which Dr. Tamara O’Neal cared deeply about

b) significance of the problem from a public health perspective

c) rigor of the approach, including soundness of the proposed analysis

d) feasibility of the study

e) qualifications of the investigator(s)

f) potential impact of the research findings

g) the degree to which the proposal accords with AFFIRM’s and EMF’s mission and the mission of this particular grant

h) the degree to which the project will enhance the Awardee’s career.
PROGRAM ACTIVITIES AND REQUIREMENTS

AFFIRM Mentorship, Progress, and Final Reports:

• Meetings with your AFFIRM mentor must be attended a minimum of quarterly throughout the year.
• Quarterly progress reports will be requested in order to gauge progress and identify any areas where assistance is needed.
• A final report of findings will be requested at the time of project completion.
• Your feedback regarding the program will be requested semi-annually.
• Participation in the AFFIRM committee upon completion of your project in order to mentor others in the future.

TERMS OF THE AWARD
The grant funds will be disbursed semi-annually over the one-year cycle. Disbursement of payments will be contingent upon satisfactory progress reports.

Annual Meetings:

Attendance is expected at the AFFIRM Annual Research Council meeting. AFFIRM will cover these travel expenses.

Awardees are required to present their work at the American College of Emergency Physicians (ACEP) Scientific Assembly/Research Forum immediately following the completion of the award. Funds cannot be requested to cover the travel cost nor registration to Research Forum.

Publications:

All discoveries resulting from work supported, in part or in whole, by this award should be made available to the public and scientific community through approved scientific channels such as national meetings and peer reviewed publications. Publications will acknowledge the support of EMF and AFFIRM. A reprint of each publication should be forwarded to EMF and AFFIRM.

Limitations on Awards
Funds may be used for materials and supplies and to provide salary support. Capital equipment expenditures (costing more than $5,000 and a life of over one year) must be justified in the budget. Payments will be made to the principal investigator's institution that will be responsible for administering the funds. The Emergency Medicine Foundation will not be responsible for institutional overhead, cost for publications, travel, renovations, or secretarial support. Detailed audited financial reports may be required. The EMF is not fiscally responsible for funds necessary for the project's completion.
Change of Status of Principal Investigator
If the principal investigator changes affiliations or ceases research in the field for which the award was made, the award will terminate, and the remaining balance will be returned to the Emergency Medicine Foundation.

Liability of the Emergency Medicine Foundation
The EMF assumes no financial liability if patient care responsibilities of any kind are undertaken by the program faculty or investigator. The principal investigator and his or her institution acknowledge that the EMF is not legally liable for the conduct of the institution, the principal investigator, the program faculty, or any associate investigators.

Patent Policy
The principal investigator and institution acknowledge that, though unlikely, if a patentable invention or discovery is conceived, or conceived and reduced to practice by EMF-supported personnel during the award year, the EMF must be apprised of the invention and the institution's plans for protecting such invention under existing institutional patent policy. The EMF will defer to institutional policies when they are in compliance with those of the Federal government. The EMF reserves the right where the organization has no patent policy, or policies not in compliance with those of the federal government, to claim rights and interests in the invention or discovery.

SUPPORT FACILITIES
The applicant must submit letters of support if the proposed project uses facilities not routinely available to or directly under the supervision of the sponsoring program.
APPLICATION INSTRUCTIONS

Do not submit an incomplete application. An application will be considered incomplete if it is illegible, if it fails to follow instructions, or if the material presented is insufficient to permit an adequate review. Unless specifically required by these instructions (e.g. human subjects certification, vertebrate animals verification) do not send supplementary material.

The application consists of the following sections:

1. COVER PAGE
   Name the one person responsible to the applicant organization for the scientific and technical direction of the project. Choose a title that is descriptive and specifically appropriate, rather than general. List the mentor and any associate investigators. (See sample below)

2. ABSTRACT (limit 1 page)
   The abstract should succinctly describe every aspect of the proposed project. Include rationale, research hypothesis, specific aims, study design, study population, setting, intervention(s), outcome measures, data analysis, and significance.

3. TABLE OF CONTENTS

4. RESEARCH PROPOSAL (limit 12 pages)
   Please use the following subheadings:
   Specific Aims
   • State concisely the goals of the proposed research and summarize the expected outcome(s), including the impact that the results of the proposed research will exert on the research field(s) involved.
   • List succinctly the specific objectives of the research proposed, e.g., to test a stated hypothesis, create a novel design, solve a specific problem, challenge an existing paradigm or clinical practice, address a critical barrier to progress in the field, or develop new technology.
   • Specific Aims are limited to one page.
   Significance
   • Explain the impact of the condition on the health of individuals and populations.
   • Explain how the potential for the study to improve healthcare and outcomes.
   • Describe how the concepts, methods, technologies, treatments, services, or preventative interventions that drive this field will be changed if the proposed aims are achieved.
   Innovation
   • Explain any refinements, improvements, or new applications of theoretical concepts, approaches or methodologies, instrumentation, or interventions.
   Approach
   • Describe overall strategy, methodology, and analyses to be used to accomplish specific aims of project.
   • Discuss potential problems, alternative strategies, and benchmarks for success
anticipated to achieve the aims.

- If the project is in the early stages of development, describe any strategy to establish feasibility, and address the management of any high-risk aspects of the proposed work.
- Preliminary Studies. Include information on Preliminary Studies. Discuss the PD/PI’s preliminary studies, data, and or experience pertinent to this application. Preliminary data can be an essential part of a research grant application and help to establish the likelihood of success of the proposed project.

5. **PERSONAL STATEMENT** (limit 1 page)
The applicant should compose and submit a personal statement that addresses:
   a. the applicant’s interest in the topic and this project
   b. the applicant’s perception of his/her role in the project
   c. any additional pertinent experience or interests the applicant wishes the committee to consider

6. **ROLE OF PARTICIPANTS** (limit 1 page)
List the principal investigator, co-investigator, mentor and others involved in the research. Include a brief description of how and to what extent each will be involved in the proposed project.

7. **BIOGRAPHICAL SKETCHES**
Use the NIH Biographical Sketch Format Page available on the internet at https://grants.nih.gov/grants/forms/biosketch.htm Information is requested for the applicant, mentor and any associate investigators who will be involved with the projects.

8. **RESOURCES AND ENVIRONMENT**
Describe the research facilities (laboratory space, clinical population, etc.) available for fellowship training. If computer access or statistical support is available, it should be described in this section.

9. **BUDGET**
Use the NIH Form Detailed Budget for Initial Budget Period available at www.grants.nih.gov/grants/funding/phs398/phs398.html# Provide a budget narrative to indicate how the money will be spent. Justify all major expenditures. Use the current NIH salary cap. **Institutional overhead is not allowed.**

10. **OTHER SUPPORT**
List all current and pending intramural and extramural research funding for the applicant, mentor and co-investigators. For each item indicate the grant identification number, grant type, PI, funding source, annual direct costs, funding period, percent effort, grant title, and brief description of project. For all items indicate whether there is any scientific or budgetary overlap with the current proposal.

11. **ETHICS**
**Human subjects.** For all research involving human subjects, a part of the peer review
process will include careful consideration of protections from research risks, as well as the appropriate inclusion of women, minorities, and children. The EMF Scientific Review Committee (SRC) will assess the adequacy of safeguards of the rights and welfare of research participants, and the appropriate inclusion of women, minorities, and children, based on the information in the application. This evaluation will be factored into the overall score. The information on the protection of human subjects that you are required to provide in this section is identical to information that you will be required to provide for IRB at your own institution and are required by most Federal agencies. This section must address the following items. These can be copied and pasted directly into your application.

The applicant should include specific measures on how protected health information (as defined by the Human Health Services) will be handled in accordance with the Privacy Rule of the Health Insurance Portability Accountability Act (HIPAA).”

1. RISKS TO THE SUBJECTS
   a. Human Subjects Involvement and Characteristics

   Describe the proposed involvement of human subjects in the work outlined in the Research Design and Methods section. Describe the characteristics of the subject population, including their anticipated number, age range, and health status. Identify the criteria for inclusion or exclusion of any subpopulation. Explain the rationale for the involvement of special classes of subjects, such as fetuses, neonates, pregnant women, children, prisoners, institutionalized individuals, or others who may be considered vulnerable populations. Note that 'prisoners' includes all subjects involuntarily incarcerated (for example, in detention centers) as well as subjects who become incarcerated after the study begins. List any collaborating sites where human subjects research will be performed and describe the role of those sites in performing the proposed research.

   b. Sources of Materials

   Describe the research material obtained from living human subjects in the form of specimens, records, or data.
   Describe any data that will be recorded on the human subjects involved in the project.
   Describe the linkages to subjects and indicate who will have access to subject identities.
   Provide information about how the specimens, records, or data are collected and whether material or data will be collected specifically for your proposed research project.

   c. Potential Risks

   Describe the potential risks to subjects (physical, psychological, social, legal, or other), and assess their likelihood and seriousness to the subjects.
Where appropriate, describe alternative treatments and procedures, including the risks and benefits of the alternative treatments and procedures to participants in the proposed research.

2. ADEQUACY OF PROTECTION AGAINST RISKS

   a. Recruitment and Informed Consent

      Describe plans for the recruitment of subjects (where appropriate) and the process for obtaining informed consent. If the proposed studies will include children, describe the process for meeting requirements for parental permission and child assent.

      Include a description of the circumstances under which consent will be sought and obtained, who will seek it, the nature of the information to be provided to prospective subjects, and the method of documenting consent. Informed consent document(s) need not be submitted to the PHS agencies unless requested.

   b. Protection Against Risk

      Describe planned procedures for protecting against or minimizing potential risks, including risks to confidentiality, and assess their likely effectiveness. Where appropriate, discuss plans for ensuring necessary medical or professional intervention in the event of adverse effects to the subjects. Studies that involve clinical trials (biomedical and behavioral intervention studies) must include a description of the plan for data and safety monitoring of the research and adverse event reporting to ensure the safety of subjects.

3. POTENTIAL BENEFITS OF THE PROPOSED RESEARCH TO THE SUBJECTS AND OTHERS

   Discuss the potential benefits of the research to the subjects and others. Discuss why the risks to subjects are reasonable in relation to the anticipated benefits to subjects and others.

4. IMPORTANCE OF THE KNOWLEDGE TO BE GAINED

   Discuss the importance of the knowledge gained or to be gained as a result of the proposed research. Discuss why the risks to subjects are reasonable in relation to the importance of the knowledge that reasonably may be expected to result.

5. DATA AND SAFETY MONITORING PLAN (if applicable)

   If your research includes a clinical trial, create a heading entitled "Data and Safety Monitoring Plan." Provide a general description of a monitoring plan that you plan to establish as the overall framework for data and safety monitoring.
Vertebrate Animals. For all applications involving vertebrate animals, the applicant must address the following five items. These five points may be copied and pasted directly into the application.

1. Provide a detailed description of the proposed use of the animals in the work outlined in the Research Design and Methods section. Identify the species, strains, ages, sex, and numbers of animals to be used in the proposed work.

2. Justify the use of animals, the choice of species, and the numbers to be used. If animals are in short supply, costly, or to be used in large numbers, provide an additional rationale for their selection and numbers.

3. Provide information on the veterinary care of the animals involved including the name of the supervising veterinarian. Include information from the Association for Assessment and Accreditation of Laboratory Animal Care International: the name of the accredited parent organization (e.g., University of X) and the certificate number and date of last inspection.

4. Describe the procedures for ensuring that discomfort, distress, pain, and injury will be limited to that which is unavoidable in the conduct of scientifically sound research. Describe the use of analgesic, anesthetic, and tranquilizing drugs and/or comfortable restraining devices, where appropriate, to minimize discomfort, distress, pain, and injury.

5. Describe any method of euthanasia to be used and the reasons for its selection. State whether this method is consistent with the recommendations of the Panel on Euthanasia of the American Veterinary Medical Association. If not, present a justification for not following the recommendations.

13. LITERATURE CITED

14. APPENDIX
Include letters of support from the department chairs, and associate investigators (required). Include proof of IRB approval or submission. Copies of questionnaires and relevant testing forms should also be included as appendices. No page numbering is necessary for Appendix. Do not use appendix to circumvent page limitations for research plans. Do not include experimental methods, protocols or figures that should be incorporated within the research project description.

15. SIGNED STATEMENT OF CONDITIONS (see below)
Principal Investigator (*Last, first, middle*): ________________________________

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Cover Page Sample

Full Name with Titles: __________________________

Name of Institution: __________________________

Grant Category: ______________________________

Project Title: ________________________________

Amount Requesting: __________________________

Mentor, if applicable: _________________________
Statement of Conditions Governing the Emergency Medicine Foundation Grant

It is understood that any Emergency Medicine Foundation Research Grant approved by the Emergency Medicine Foundation will be made with the following conditions:

1. Institutional overhead is not allowed.
2. The principal investigator's institution is organized for humanitarian purposes and is not a profit-making organization.
3. All reports of work achieved with this grant will acknowledge the support of the Emergency Medicine Foundation and any co-sponsors.
4. Any discovery that arises from work supported by the Emergency Medicine Foundation will be submitted for publication. Two electronic reprints of each electronic publication will be forwarded to the Emergency Medicine Foundation.
5. Independent progress reports by the applicant will be submitted to the Emergency Medicine Foundation mid-project, and within thirty days of completion of the funding period. Additional reports may be required. The Emergency Medicine Foundation will maintain the copyright of all such reports.
7. Grantees must submit the abstract of the funded project to the ACEP Research Forum at the end of the project. Research Forum is held each year during the American College of Emergency Physicians Scientific Assembly. Grant funds may not be used for registration nor travel.
8. If the named principal investigator leaves the institution or terminates research in the designated field, all remaining funds revert to the Emergency Medicine Foundation. If unused funds exist at the completion of the project, all remaining funds revert to the Emergency Medicine Foundation.
9. Patent rights will conform to institutional standards. If none exist, the Emergency Medicine Foundation reserves the right to protect such interests.
10. No research proposal will be funded unless the Principal Investigator and the Institutional Official of the sponsoring institution affirm:
   a. That the investigation(s) proposed in this application are endorsed by the Animal and/or Human Subjects Committee or other designated body of the preceptor's institution, and
   b. That any research involving human subjects conforms with the principles of the Helsinki Code of the World Medical Association, and
   c. Research involving animals or human subjects must be approved by the institutional review board (IRB), or its equivalent, and a copy of the approval or pending approval sent with this application. IRB approval must be documented prior to dispensation of Emergency Medicine Foundation funds.
   d. That research involving vertebrate animals will conform with the "Guiding Principles in the Care and Use of Animals" as approved by the Council of the American Physiological Society.
   e. Research involving vertebrate animals must have approval from the Institutional Animal Care and Use Committee.

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